

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JULY 9, 2018 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Amber Rodas
Council Member Jerry Teigland

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Ken Andries, Kevin Anundson, Matt Boettger, Wayne Erbes, Andrea Hess, Byron Higgin, John Marshall, Brad Minnehan

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$4,137.77 additional bills register, Zoning Permit – Johnston, Chad and Lyon County Historical Society.

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Rodas to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Teigland motioned, seconded by Rodas to approve the June 11, 2018 Regular Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports: (5a) - the July 2, 2018 Police report as submitted by Chief Bolt; (5b) the current Financial Report as submitted by Administrator Teigland; and (5c) – Y-T-D Budget.

ITEM 6: EXPENSES & DISBURSEMENTS

Teigland motioned, seconded by Gillund to approve the payment of \$384,046.30 (as listed on the check register summary), to approve the payment of \$41,280.20 (as listed on the payroll check register) and to approve the payment of \$4,137.77 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: PUBLIC WORKS - MOWER

The Council discussed the condition of the City's Snapper Pro S200 mower which is no longer under warranty and is in need of expensive repair costs due to hydrostat system failure and other mechanical issues. The Public Works Staff has asked the Council to consider replacing the mower prior to spending additional money on the needed repairs. Wayne Erbes & Ken Andries reviewed a proposal with the Council for a 2018 Hustler Super Z Hyper Drive 60" commercial grade mower that offers excellent performance in all conditions and provides a 5 year/3000-

hour pump and motor warranty, 37 Horse Power EFI Vanguard Engine and Flex Forks, not standard but added to the trade price. The proposal also offered \$2,500 trade-in for the Snapper Pro S200 w/886 HR Model #5901023. Total price with trade-in is \$9,999 FOB City of Minneota. Koppien motioned, seconded by Gillund to purchase the 2018 Hustler Super Z Hyper Drive 60" mower as per the proposal. MOTION PASSED UNANIMOUSLY

ITEM 9: AREA DEVELOPMENT OF MINNEOTA

The Council reviewed a Contract for Deed made on August 15, 2015 by the City of Minneota and Area Development of Minneota, Inc. to purchase land platted as Industrial Park Second Addition. As per the Contract for Deed the remaining principal and interest is due on August 1, 2018. Kevin Anundson, Secretary, Area Development of Minneota asked the Council to consider paying the remaining balance of principal and interest on the purchase of property rather than extending the Contract for Deed to allow A.D.O.M. to have additional cash available for potential development in the Schott's buildings. Teigland motioned, seconded by Koppien to authorize the payment of \$40,000 and paid by the Minneota Economic Development Authority as full and final payment to Area Development of Minneota, Inc. for property legally described as all that part of the Northwest Quarter of the Northeast Quarter of Section 36, Township 113 North, Range 43 West and known as the Minneota Industrial Park Second Addition to the City of Minneota. MOTION PASSED UNANIMOUSLY. Teigland motioned, seconded by Koppien to create a Due to Other Funds account in the Minneota E.D.A.'s chart of accounts to record the \$40,000 transaction as full and final payment for the property. The E.D.A. will include in their budget an annual payment of \$5,000, with no interest, to be paid to the City of Minneota General Fund. Annual payments will begin August 1, 2019 and end August 1, 2026. MOTION PASSED UNANIMOUSLY

ITEM 10: CITY POOL

The annual pool inspection report as completed by Chris Hansen, Sanitarian, Southwest Health & Human Services states that the pools have been patched numerous times and the patching is no longer holding up. Resurfacing will need to be done on the toddler & junior pools prior to opening in 2019 and the main pool will need to be resurfaced prior to opening in 2020. The Council also reviewed an estimate from Horizon Commercial Pool Supply to install Natatec PVC liners on lap pool and both wading pools - \$195,000 and complete chip off and re-plastering of lap pool and both wading pools - \$235,000. No action was taken by the Council.

ITEM 11: GORECKI ADDITION

The Council discussed a number of items relating to the Gorecki Addition. Rodas motioned, seconded by Gillund to set lot prices as follows: Lots 1, 2, 3, 4, 9, 10 & 11 will be \$45,000 and Lots 5, 6, 7, 8, 12, & 13 will be \$37,000. The City will also offer a \$10,000 rebate if a home is constructed on the lot within 1 year of purchase. MOTION PASSED UNANIMOUSLY. Rodas motioned, seconded by Teigland to adopt the Declaration of Protective Covenant for lots and to be added to a conveyance on a lot by lot basis in the Gorecki Addition. MOTION PASSED UNANIMOUSLY.

ITEM 12: NORTH AMBULANCE

The Ambulance Committee is in ongoing discussions with Rick Wagner, North Memorial Ambulance Outstate Services Director relating to contract negotiations and possible changes to the ambulance service in the City of Minneota. North Memorial Ambulance sent a letter of intent to terminate the current contract with the City in 90 days due to staffing shortages. Mr. Wagner assured the City that North would not leave the City without an ambulance service and will continue to work with the City to negotiate a new contract. The Committee has asked Mr. Wagner again to provide detailed information on costs, staffing requirements and all ambulance service options available to the City which to date he has not provided. Tony Spector, Executive Director, Minnesota Emergency Medical Services Regulatory Board was also present in meetings via telephone to answer questions and give regulatory guidance.

ITEM 13: ZONING PERMITS

- a) Boettger, Matthew – 308 E 2nd Street – 2 Egress Windows
- b) Johnston, Chad – 207 W 3rd Street – 14' x 18 ½' Deck & Steps
- c) Kloos, Yvette – 227 S Jefferson Street – 15' x 6' Deck & Steps

Rodas motioned, seconded by Teigland to approve all other zoning permits as listed above. MOTION PASSED UNANIMOUSLY

ITEM 14: 2018 ASPHALT PATCHING & OVERLAY

The Council reviewed 2 quotes for the 2018 asphalt patching and overlay project. Duininck, Inc.’s total quotation price was \$60,396.36 and Fuller Paving’s total quotation price was \$48,840. Koppien motioned, seconded by Teigland to accept the Fuller Paving total quotation price of \$48,840 for the 2018 asphalt patching and overly project. MOTION PASSED UNANIMOUSLY

ITEM 15: MORTGAGE & DEFERRED LOAN SUBORDINATION

Koppien motioned, seconded by Rodas to authorize John Rolbiecki as Mayor and Shirley Teigland as Administrator to sign a Subordination Agreement between the City of Minneota and Bank of the West, 13505 California Street, Omaha, NE. The lien holder is the beneficiary/mortgagee under a deed of trust/mortgage dated the 13th Day of June, 2012, executed by Cindy Esping Sershen. MOTION PASSED UNANIMOUSLY

ITEM 16: RESOLUTION 18-10

Koppien motioned, seconded by Gillund to adopt Resolution 18-10 appointing the following persons as 2018 Election Judges for the August 14th State Primary and November 6th General Election: Allan Dovre, Alexis Ramirez, Andrea Opdahl, Darla Timmerman, Deb Johnson, Jeanette Neyens, Joyce Downing, Juanita Bot, Judy Bot, Judy Traen, Keith Anderson, Marge Obe, Rick Bot, Rita Dovre, Ruth Bot and Shirley Maeyaert. MOTION PASSED UNANIMOUSLY

ITEM 17: ECONOMIC DEVELOPMENT AUTHORITY

Teigland motioned, seconded by Rodas to approve the appointment of Bruce Bossuyt as Board Member on the Economic Development Authority. MOTION PASSED WITH GILLUND, KOPPIEN, RODAS AND TEIGLAND VOTING YES AND ROLBIECKI ABSTAINING

ITEM 18: LYON COUNTY HISTORICAL SOCIETY

Andrea Hess and John Marshall from the Lyon County Historical Society gave a short presentation on the Historical Society’s endeavor to create an exhibit plan for the 2nd floor of the Lyon County Historical Museum. The exhibits will cover contemporary history, meaning post-WWII to the present and will provide space for permanent exhibits, changed every 3 to 5 years and temporary exhibits, changed in 1 to 9 months. The exhibits will include media options and hands-on/interactive activities designed for a wide range of ages. The Historical Society has applied for matching fund grant money to cover the cost of the project. In an effort to show support for the project by surrounding communities, board members are meeting with each City Council and Township Board to request that they consider authorizing a donation, equal to each population divided by the total County population. Based on this calculation, Ms. Hess asked the Council to consider a donation of \$2,750. Koppien motioned, seconded by Teigland to approve a donation in the amount of \$3,000 to Lyon County Historical Society and earmarked for the purpose of the Lyon County Historical Museum’s 2nd Floor Exhibit Project. MOTION PASSED UNANIMOUSLY

ADJOURNMENT

Rodas motioned, seconded by Gillund, to adjourn the meeting at 7:56 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for August 13, 2018 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved August 13, 2018